

STATE OF NEW JERSEY **Quality Gate Review**

For projects within the OIT PMO Portfolio, a Quality Gate Review will be conducted with completion of each project management gate, phase or release. OIT PMO recognizes different methodologies may be used based on the characteristics of the project at hand. This will ensure that before a project progresses from one project gate, phase or release to the next, the scope, cost and schedule for the project will remain on track. Dependent on the methodology chosen, the Agency Project Manager should comply with the documentation and gate requirements of the most appropriate Methodology and Lifecycle Gate Process.

The outcome of this process can be categorized three ways:

Pass – Project can pass to the next gate as a result of the review

Conditional Pass – Some documentation may need to be modified and must be provided before the next Q Gate review can be scheduled.

Fail – Sufficient documentation is not readily accessible or has not been produced. And the project cannot proceed to the next Gate

PROGRAM MANAGEMENT Program / Project Methodology & Lifecycle

PLANNING & REQUIREMENTS

Quad Report

Base-lined Schedule

Identify and/or establish Steering Committee (if needed) High Level Project Schedule (Key Milestones) Requirements Documentation Project Management Plan Communication Management Plan Change Management Plan DESIGN Logical System Architecture Review (LSAR) Test Plan 3 Training Plan Quad Report

Nov 2015

CLOSFOUT Closeout Confirmation

INITIATING & DEFINING

Deliverables Matrix / RACI

Project Charter/Sizing Document

Quad Report

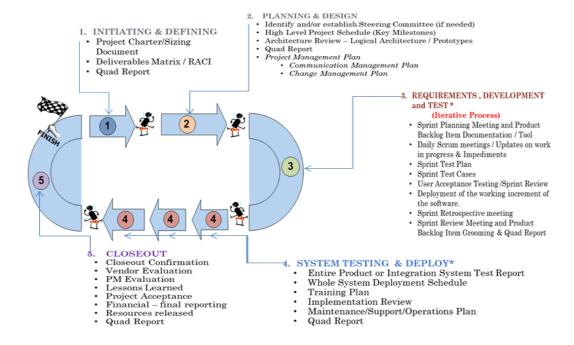
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- Vendor Evaluation
- PM Evaluation Lessons Learned
- Project Acceptance
- Financial final reporting
- Resources released
- Quad Report

- DEVELOP / TEST and/or DEPLOY (*execution)
- Physical System Architecture Review (PSAR)
- Test Cases
- Test Reports
- User Acceptance
- Implementation Review (IR)
- Maintenance/Support/Operations Plan
- Quad Report

^{*} Multiple Reviews of architecture, infrastructure or progress may be needed throughout execution

PROGRAM MANAGEMENT PROGRAM / PROJECT AGILE METHODOLOGY & LIFECYCLE



Note: All projects within the OIT PMO Portfolio will follow the appropriate Program/Project Methodology & Lifecycle. Additional information supporting the different methodologies are captured in our standards, which will undergo PMUG review for approval.

The OIT PMO PM will determine the documentation needed for each gate. Missing or insufficiently complete information may result in a "Fail" or "Conditional Pass".

Gate 1 – Initiation and Defining	Gate 2 — Planning and Requirements	Gate 3 — Design	Gate 4 — Develop, Test and Deploy	Gate 5 — Closeout Develop, Test and Deploy
Project Sizing Document	Setup Steering committee	Architecture Review (Logical SAR)	Architecture Review (Physical SAR)	Closeout Confirmation
Project Charter	High Level Schedule	Test Plan	Test Cases	Vendor Evaluation
Deliverables Matrix	Requirements Document	Training Plan	Test Report	PM Evaluation
RACI	Architecture Review - Requirements	Quad Report	User Acceptance	Lessons Learned
Quad Report	Quad Report		Implementation Review	Project Acceptance
	Project Management Plan (PMP)		Maintenance/Support/ Operations Plan	Financial - final reporting
	Communication Management Plan (PMP)		Quad Report	Resources released
	Change Management Plan (PMP)			Quad Report

Note: Please see the Program/Project Management AGILE Methodology & Lifecycle" for documentation requirements when utilizing AGILE